

CLEAN AIR SOCIETY OF AUSTRALIA AND NEW ZEALAND INC.
ABN 83 608 131 901

FINANCIAL REPORT
FOR THE YEAR ENDED
30TH JUNE 2016

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EXECUTIVE COMMITTEE'S REPORT

Your executive committee presents this report on the society for the financial year ended 30/6/2016.
30/06/2016.

Executive Committee

The names of the Executive committee members in office at any time during or since the end of the financial period and up to the date of this report were:

Dr Mark Hibberd – President
Ms Janet Petersen – Deputy President
Ms Francine Manansala – Secretary
Mr Gary Graham - Treasurer

Operating Results

The deficit for the year ended 30th June 2016 was \$122,797. (2014/15 deficit was \$126,209)

Principal Activities

The principal activities of the Society during the financial year was to continue to promote relevant aspects of the air environment through training courses, workshop, meetings and seminars on specific air topics, the Society's Journal and Newsletter.

Short and Long-Term Objectives

The Society expects to maintain the present status and level of operations and to continue to implement and to develop a business plan focusing on what we see is needed for future development of the Society

Future Developments

The 2015-2017 Strategic Plan is entering its second year and the key strategies are directed to ensuring the Society's financial sustainability by growing and retaining members through improving the value proposition for members.

Key goals are:

- (i) Implement the 2016/17 Training and Events program, promoting events to a broader market and enhance the event offerings by developing strong partnerships with other like associations and appropriate bodies. The Training and Events program supports the Certified Air Quality Professional program.
- (ii) Continued promotion of the Certified Air Quality Professional program, specifically to raise its profile and the focus on Continuing Professional Development, to industry specific organisations, local and federal government and local and international associations.
- (iii) To develop a new website with better functionality, offering an improved member experience and promoting the Society, its events, services and vision.
- (iv) Continue to liaise with government and the media to raise the profile of the Society.
- (v) Review the technical journal – Air Quality and Climate Change, to ensure that the publication meets current member and market needs. Increase advertising, subscription and publication sales revenue through the development of a marketing plan. Reduce expenses by publishing the journal electronically via the new website functionality.
- (vi) Develop a financial management plan to ensure the ongoing viability of the Society.
- (vii) Update and review corporate governance procedures and develop stronger management guidelines across key areas of the Society's business including Executive Team, Branch Operations, bi-annual conference organisation and others.
- (viii) Update the Society's constitution to meet current statutory requirements and to ensure it reflects current business practices.

CLEAN AIR SOCIETY OF AUSTRALIA AND NEW ZEALAND INC.

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Information on Executive Committee Members

Dr Mark Hibberd, BSc (Hons), PhD

Air Quality Team Leader, CSIRO Oceans & Atmosphere. 29 years' experience in air quality measurement and modelling, including extensive advice to government, industry and the community.

Janet Petersen, BE (Hons), NMEngSt

Senior Analyst at the Ministry for the Environment. 20 years' air quality experience including monitoring, research and policy. Convener of National Air Quality Working Group (NZ).

Francine Manansala, BA, CAQP

Senior Air Quality Consultant, Pacific Environment Limited. 8 years' air quality experience specialising in dispersion modelling and emissions estimation.

Gary Graham, BSc(Hons), MSc, CSci, CEnv, CWEM, CAQP

Director, Northstar Air Quality Pty Ltd. 22 years' experience in air quality monitoring, modelling and management.

Meetings of Executive Committee

During the financial year 7 meeting of the executive committee and 4 of the Council were held. Attendances by each committee member were as follows:

	Council Meetings		Executive Meetings	
	No. Held	No. Attended	No. Held	No. Attended
Dr Mark Hibberd	4	4	7	7
Janet Petersen	4	3	7	4
Francine Manansala	4	4	7	6
Gary Graham	4	3	7	5

This statement is made in accordance with a resolution of the Board of Executive and is signed for and on behalf of the Executives by:



Dr Mark Hibberd
President



Gary Graham
Treasurer

Dated this 31st day of October, 2016

CLEAN AIR SOCIETY OF AUSTRALIA AND NEW ZEALAND INC.
ABN 83 608 131 901

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2016

	Note	2016 \$	2015 \$
Revenue from Ordinary Activities	2	562,033	238,536
Revenue from Non-operating Activities		-	-
TOTAL REVENUE		562,033	238,536
OPERATING EXPENSES			
Administration Services		119,614	101,852
Audit & Accounting		10,564	9,843
Biennial Conference expenses		325,320	-
Branch Scientific Activities		54,595	85,223
Executive Services		43,819	56,744
Foreign Exchange Losses		2,099	3,628
Journal Production Costs		42,773	39,215
Other Operating Expenses		86,046	68,240
Non-Operating Expenses		-	-
Total expenses before income tax		684,830	364,745
Surplus/(Deficit) before Income Tax Expense		(122,797)	(126,209)
Income Tax expense	1(j)	-	-
Surplus/(Deficit) after Income Tax		(122,797)	(126,209)

STATEMENT OF CHANGES IN EQUITY

	Retained Profits	Members Capital	Total
Balance as at 1 st July 2014	450,612	307,875	758,487
Profit / (Loss) for period	(126,209)	-	(126,209)
Balance as at 30 th June 2015	324,403	307,875	632,278
Surplus / (Deficit) for Period	(122,797)	-	(122,797)
Balance as at 30 th June 2016	201,606	307,875	509,481

The accompanying notes form part of these financial statements and are to be read in conjunction with the attached Audit Report

CLEAN AIR SOCIETY OF AUSTRALIA AND NEW ZEALAND INC.
ABN 83 608 131 901

STATEMENT OF FINANCIAL POSITION
AS AT 30th JUNE 2016

	Note	2016 \$	2015 \$
Current Assets			
Cash and cash equivalents	3	239,175	132,691
Receivables	4	19,164	82,470
Investments	5	311,574	483,496
Total Current Assets		569,913	698,657
Non-Current Assets			
Property, plant and equipment		-	-
Total Non-Current Assets		-	-
Total Assets		569,913	698,657
Current Liabilities			
Payables	6	60,432	66,379
Total Current Liabilities		60,432	66,379
Non- Current Liabilities			
Other		-	-
Total Non-Current Liabilities		-	-
Total Liabilities		60,432	66,379
Net Assets		509,481	632,278
Equity			
Members Capital		307,875	307,875
Retained profits		201,606	324,403
Total Equity		509,481	632,278

The accompanying notes form part of these financial statements and are to be read in conjunction with the attached Audit Report

CLEAN AIR SOCIETY OF AUSTRALIA AND NEW ZEALAND INC.
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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2016

	Note	2016	2015
		\$	\$
Cash flows from operating activities			
Members Subscriptions		86,000	93,552
Journals and Publications		47,670	36,248
Conferences, Meetings and Training Courses		439,943	89,322
Sundry Income		14,237	9,167
Payments to suppliers and employees		(661,074)	(355,653)
Interest received		7,786	16,139
Net Cash provided by operating activities		(65,438)	(111,225)
Cash flows from investing activities			
Transfer from term deposits		171,922	-
Transfer to Term Deposits		-	(10,136)
Net cash provided from investing activities		171,922	(10,136)
Cash flows from financing activities			
Proceeds from borrowings		-	-
Repayment of borrowings		-	-
Net cash used in financing activities		-	-
Net increase (decrease) in cash held		106,484	(121,361)
Cash at beginning of financial year		132,691	254,052
Cash at end of financial year		<u>239,175</u>	<u>132,691</u>
Reconciliation of Net Cash used in Operating Activities to profit from ordinary activities after Income Tax			
Operating profit/(loss) after income tax		(122,797)	(126,209)
Non-cash flows in Profit/ (Loss) from Ordinary Activities:			
Changes in Assets and Liabilities:			
Increase/(Decrease) in Other Creditors		(5,947)	33,820
(Increase)/Decrease in Receivables and Prepayments		63,306	(18,836)
Cash flows from operations		<u>(65,438)</u>	<u>(111,225)</u>

- The Society has no credit stand-by or financial facilities in place
- There were no non-cash financing or investing activities during the period

The accompanying notes form part of these financial statements and are to be read in conjunction with the attached Audit Report

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2016**

Note 1. Statement of Significant Accounting Policies

This financial report is a general purpose financial report prepared in order to satisfy the financial report preparation requirements of the Associations Incorporations Act 2009 (NSW).

The financial report covers the Clean Air Society of Australia and New Zealand Inc. (the *Entity*) as an individual entity. The entity is an association incorporated in New South Wales under the Associations Incorporations Act 2009 and is classified as a Tier 1 entity under that Act. As such, the entity is required to prepare financial accounts in accordance with Australian Accounting Standards

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act 2009 and the following applicable Australian Accounting Standards.

AASB 101	:	Presentation of Financial Statements
AASB 107	:	Statement of Cash Flows
AASB 108	:	Accounting Policies, Changes in Accounting estimates and errors
AASB 116	:	Property Plant & Equipment
AASB 118	:	Revenue
AASB 121	:	The Effects of Changes in Foreign Exchange Rates
AASB 1031	:	Materiality

No other Australian Accounting Standards, Urgent Issues Group Consensus View or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account the changing value of money or, except where specifically stated, current values of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) Consolidation

The financial report comprises all the financial transactions of the Society including all its branches in Australia and New Zealand

(b) Foreign Exchange Rates

The results and financial position of the New Zealand branch are consolidated into the accounts and translated into the reporting currency (Australian Dollars) at the spot rate at the end of the reporting period. Any transaction between the Australian branches and the New Zealand branch during the reporting period is translated at the spot rate at the date of the transaction.

(c) Cash and Cash Equivalents

Cash and short term deposits in the Statement of Financial Position comprise cash at bank and in hand and short term deposits with an original maturity of three (3) months or less plus bank overdrafts. Bank overdrafts are shown in the reports as current liabilities within short term borrowings.

(d) Employee benefits

No provisions are required to account for the liabilities of employee benefits as the Society had no employees. All services provided to the Society were from contractors and consultants.

(e) Clean Air Society Public Fund – Deductible Gift Recipient (DGR)

The Australian Taxation Office has endorsed the Clean Air Society Public Fund from 14th October 2008 as a Deductible Gift Recipient. This enables the Society to receive gifts which are tax deductible to donors.

(f) Impairment of Assets

At each reporting date, the company reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the assets carrying value over its recoverable amount is an expense to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the society estimates the recoverable amount of the cash-generating unit to which the asset belongs.

(g) Revenue

Revenue is recognized to the extent that it is probable that the economic benefit will flow to the Society and that it can be reliably measured. Interest revenue is recognized in the period in which it is earned. All revenue is stated net of the amount of Goods and Services Tax (GST).

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognized net of the amount of goods and services tax, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST. Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(i) Liability of Members

The liability of a Member of the Society to contribute towards the payment of the debts and liabilities of the Society or the costs, charges and expenses of the winding up of the Society is limited to the amount, if any, of unpaid membership fees by the member of the Society.

(j) Income Tax Expense

The Society has been granted exemption from income tax by the Australian Taxation Office under section 50-40 of the Income Tax Assessment Act 1997 as a non-profit organization established for purposes of promoting relevant aspects of the air environment.

(k) Comparative Figures

Where required the comparative figures have been adjusted to conform to changes in presentation with the current financial year.

Note 2. Operating Revenue

	2016	2015
	\$	\$
Member Subscriptions	88,359	89,506
Journal Income	47,670	35,977
Publications	390	272
Biennial Conference	374,647	-
Conferences & Meetings	23,947	89,322
Interest Received	8,625	14,292
Other Revenue	14,369	9,167
Unrealised Exchange Gains	4,026	-
	<u>562,033</u>	<u>238,536</u>

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	2016	2015
	\$	\$
Note 3. Cash Assets		
St George Cash Management Account	118,662	26,856
Westpac Solutions	106,967	45,678
Westpac Business Cash Reserve	2,372	2,372
NZ Westpac Newmarket Account	11,174	57,785
	239,175	132,691
	239,175	132,691
Note 4. Receivables		
Trade Debtors - Australia	18,943	11,030
- New Zealand	0	1,590
Less: Provision for Doubtful Debts	(5,748)	(1,784)
Prepayments and accrued income	5,969	71,634
	19,164	82,470
	19,164	82,470
Note 5. Investments		
Term Deposit - NAB	0	50,000
Term Deposit - ANZ	100,000	100,000
Term Deposit – CBA	0	126,667
Term Deposit – Westpac	211,574	206,829
	311,574	483,496
	311,574	483,496
Note 6. Payables		
Unsecured:		
- Sundry Creditors & Accruals	59,495	65,609
- GST Payable/(Receivable)	937	770
	60,432	66,379
	60,432	66,379

STATEMENT BY MEMBERS OF THE EXECUTIVE COMMITTEE

The Executive Committee has determined that the general purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial accounts.

The Executive Committee of the Society declare that:

1. the financial statements and notes, presents fairly the Society's financial position as at the 30th June 2016:
 - (a) comply with accounting standards as detailed in Note 1 to the financial statements and the Associations Incorporation Act 2009; and
 - (b) give a true and fair view of the financial position as at 30th June 2016 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. in the Executive Committee's opinion there are reasonable grounds to believe that the Society will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Committee and is signed for and on behalf of the committee by:



Dr Mark Hibberd
President



Gary Graham
Treasurer

Dated this 31st day of October, 2016

INDEPENDENT AUDITOR'S REPORT

To the members of the Clean Air Society of Australia and New Zealand Inc.

I have audited the accompanying financial report of The Clean Air Society of Australia and New Zealand Inc. (the Society), which comprises the statement of financial position as at 30 June 2016, and the statement of comprehensive income for the year then ended, statement of changes in equity, and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies, other explanatory information and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the Clean Air Society of Australia and New Zealand Inc. is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. I have conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Electronic publication of the audited financial report

Electronic presentation of the audited financial report and the auditor's report on its internet website is beyond the scope of my audit. Responsibility for the electronic presentation of the financial report on the Society's website is that of the Executive Committee. The security and controls over information on the website should be addressed by the Society to maintain the integrity of the data presented. The examination of the controls over the electronic presentation of the audited financial report of the Clean Air Society of Australia and New Zealand Inc. website is beyond the scope of the audit of the financial report.

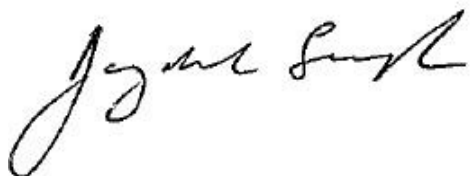
Audit Opinion

In our opinion, the financial report of the Clean Air Society of Australia and New Zealand Inc. presents fairly, in all material respects the Society's financial position as at 30 June 2016, and of its financial performance and its cash flows for the year then ended in accordance with the Australian Accounting Standards to the extent described in Note 1 and to the Associations Incorporations Act 2009.

Auditor : Jack Singh Regd. No. 216756

Firm : Jack Singh & Co.

Address : Suite 502, Level 5,
267 Castlereagh Street, Sydney NSW 2000.

A handwritten signature in black ink, appearing to read "Jack Singh". The signature is fluid and cursive.

.....
Jack Singh

Dated this31st.....day ofOctober.....2016

**Liability limited by a scheme approved under
Professional Standards Legislation**

CLEAN AIR SOCIETY OF AUSTRALIA AND NEW ZEALAND INC.

ABN 83 608 131 901

**DETAILED PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2016**

	2016	2015
	\$	\$
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Income		
Members Subscriptions	88,359	89,506
Journal Income	47,670	35,977
Publications	390	272
Biennial Conference	374,647	-
Conferences, Meetings and Training Income	23,947	89,322
Other Income	14,369	9,167
Interest Received	8,625	14,292
Unrealised Exchange Gains	4,026	-
	<hr/>	<hr/>
Total Income	562,033	238,536
	<hr/>	<hr/>
Less: Expenditure		
Administration Services	119,614	101,852
Audit and Accounting Fees	10,564	9,843
Bad Debts	-	-
Bank Fees and Charges	3,531	4,278
Biennial Conference	325,320	-
Branch Scientific Activities	54,595	85,223
Council and Society Meetings	22,501	23,795
Doubtful Debt Provision	4,259	(4,885)
Executive Services	43,819	56,744
Foreign Currency Losses	2,099	3,628
Insurance	5,692	5,554
Journal Production Costs	42,773	39,215
Office Expenses	27,277	25,198
Telephone, Fax and internet	2,129	1,647
Website Costs	20,657	12,653
	<hr/>	<hr/>
	684,830	364,745
	<hr/>	<hr/>
Operating Profit / (Loss) before Income Tax	(122,797)	(126,209)
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